

RECYCLING COUNCIL OF BRITISH COLUMBIA

ANNUAL REPORT 2024/25



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A MESSAGE FROM THE EXECUTIVE DIRECTOR

As we enter a new year, 2024/25 stands out as a milestone year for RCBC, marking the legacy of 50 years of public service in the province, alongside new leadership and team transitions that are laying the groundwork for RCBC's future.

In September, I was honoured to join RCBC as Executive Director. I stepped into this role following a period of focused investment in the systems that support our core service: providing trusted information to the people of British Columbia. Upgrades to our database and expanded access channels, including online chat and SMS, have strengthened our ability to effectively respond to inquiries from the public. In 2024, we handled nearly 250,000 inquiries, representing interactions with approximately 5% of the province's population! This level of engagement reaffirms our essential role as a public resource and reflects the trust British Columbians place in our work.

The year also brought other staffing changes to key roles and organizational restructuring. We were thrilled to welcome Colleen Matte as our new Operations Manager, supported by Jennifer Helman and our exceptional team of Environmental Advisors, who truly are the heart of the organization. I'm grateful for their dedication. I also want to express

sincere thanks to former Executive Director Lyndsay Poaps, former Operations Manager Eric Hargrave, and departing board members for their years of committed leadership and for building a strong foundation.

Since joining the organization, my focus has been on putting RCBC's strategic priorities into action. This has meant not only informing the public with accurate and accessible information, but also influencing systems and bringing communities together to advance a circular economy in the province.

We have made strong progress internally, developing an integrated operational plan that guides our work to our strategic priorities. We also introduced regular check-ins with the Ministry of Environment and Parks, Regional Districts and Producer Responsibility Organizations. These efforts have helped us stay aligned, responsive and accountable as we work collaboratively with others in the sector.

Looking ahead, we are prioritizing ongoing enhancements to our digital infrastructure and service offerings. Our search tools will continue to be refined to enhance the user experience, and we will be expanding Recyclepedia to include

reuse and repair options. In addition to continuing to respond to requests about how to divert materials, we will also be placing a greater focus on communication that brings greater transparency to the end-of-life journey of materials, building public understanding and trust in how the recycling system works in BC.

We are also excited to begin a new Speaker & Discussion Series and a new webinar series that will convene voices from across the sector. Preparations are also underway for the return of the RCBC Conference in 2026, which will bring together leaders in the sector to share knowledge and ideas to advance a circular economy.

I'm incredibly proud of our lean but mighty team and grateful to our board, members, and partners for their ongoing support. As I close out my first year as Executive Director, I'm energized by the work ahead, grounded in RCBC's legacy and committed to moving forward in strong partnership with our community.

Sincerely,

CHRISTOPH SCHULTZ
EXECUTIVE DIRECTOR



A MESSAGE FROM THE BOARD CHAIR

LAURA MIDAN

It has been another busy year at the Recycling Council of BC (RCBC) as work continues to ensure that our services are relevant and accessible to British Columbians. In the past year, we said farewell to our previous Executive Director, Lyndsay Poaps, and in September 2024 welcomed Christoph Schultz as our new leader. Under Christoph's direction, RCBC has maintained a strong voice on emerging and prevalent issues by participating in various consultation/feedback processes, enhanced relationships by establishing annual check-ins with

regional districts and producer responsibility organizations, and reviewed our current systems to ensure efficiencies while enhancing service delivery. Christoph and his team have also developed a comprehensive operational plan which walks out the organization's strategic vision and provides opportunities for convening, outreach and advocacy in the coming year. On behalf of the Board of Directors, I would like to thank RCBC's small, dedicated staff team for their efforts and accomplishments this past year as they continue to move us towards "a world without waste".

AUDITORS' REPORT

INDEPENDENT AUDITORS' REPORT

To the Members of
Recycling Council of British Columbia

Opinion

We have audited the financial statements of Recycling Council of BC (the Council), which comprise the statement of financial position as at March 31, 2025, and the statements of changes in net assets, operations and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Council as at March 31, 2025, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Council in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Council or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Council's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with



INDEPENDENT AUDITORS' REPORT(CONT'D)

Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion, The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.□
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control.□
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.□
- Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Council's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Council to cease to continue as a going concern.□
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.□

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

As required by the British Columbia Societies Act, we report that, in our opinion, the accounting principles used in these financial statements, Canadian accounting standards for not-for-profit organizations, have been applied on a basis consistent with that of the preceding year.

Tompkins Wozny LLP

Vancouver, Canada
June 2, 2025

Chartered Professional Accountants



STATEMENT OF FINANCIAL POSITION

As at March 31

| | 2025 | 2024 |
|--|----------------|----------------|
| | \$ | \$ |
| ASSETS | | |
| Current assets | | |
| Cash - operating | 24,884 | 62,580 |
| - gaming | 12,471 | 14,000 |
| Short-term deposits <i>[note 3]</i> | 156,870 | 201,750 |
| Accounts receivable <i>[note 4]</i> | 72,292 | 73,903 |
| Prepaid expenses | 7,030 | 6,862 |
| Prepaid deposits | 3,881 | — |
| Total current assets | 277,428 | 359,095 |
| Prepaid deposits | — | 3,881 |
| Capital assets <i>[note 6]</i> | 22,949 | 49,390 |
| | 300,377 | 412,366 |
| LIABILITIES AND NET ASSETS | | |
| Current liabilities | | |
| Accounts payable and accruals <i>[note 7]</i> | 133,821 | 130,023 |
| Deferred gaming revenue | 12,491 | 14,000 |
| Deferred revenue - memberships | 16,969 | 22,096 |
| - other | 77,414 | 185,691 |
| Total current liabilities | 240,695 | 351,810 |
| Deferred contributions related to capital assets <i>[note 8]</i> | 20,003 | 42,604 |
| Total liabilities | 260,698 | 394,414 |
| Net assets | | |
| Invested in capital assets | 2,946 | 6,786 |
| Internally restricted <i>[note 9]</i> | 11,166 | 11,166 |
| Unrestricted | 25,567 | — |
| Total net assets | 39,679 | 17,952 |
| | 300,377 | 412,366 |

Commitments *[note 11]*

See accompanying notes to the financial statements

On behalf of the Board:

Laura Midan

Director

Karen Mason-Bennett

Director

STATEMENT OF OPERATIONS

Year ended March 31

| | 2025 | 2024 |
|--|----------------|-----------------|
| | \$ | \$ |
| REVENUES | | |
| Service agreements - Government | 216,936 | 75,750 |
| - Industry | 191,128 | 248,547 |
| British Columbia Ministry of Environment | 100,000 | 100,000 |
| Sponsorship - Government | 53,395 | 44,887 |
| - Industry | 13,500 | 8,750 |
| Gaming | 30,000 | 30,000 |
| Memberships | 28,183 | 27,396 |
| Project revenue | 21,866 | 52,736 |
| Donations and interest | 8,194 | 11,011 |
| Other | 3,018 | — |
| Amortization of deferred contributions related to capital assets <i>[note 8]</i> | 13,678 | 10,998 |
| | 679,898 | 610,075 |
| EXPENSES | | |
| Advertising and promotion | 1,634 | — |
| Amortization of capital assets | 17,518 | 14,820 |
| Bad debts | 4,414 | — |
| Bank charges and credit card merchant fees | 4,746 | 3,800 |
| Board expenses | 1,454 | 1,890 |
| Computer - database, maintenance and support | 33,277 | 9,914 |
| Conference and workshops | 6,733 | 7,433 |
| Contracting and consulting | 40,274 | 20,173 |
| Equipment leases and rentals | — | 2,049 |
| Insurance | 3,074 | 3,529 |
| Internet - web services | 6,533 | 6,480 |
| Office, supplies and other | 2,634 | 1,678 |
| Professional fees | 8,342 | 7,630 |
| Rent and utilities | 83,090 | 86,992 |
| Salaries and benefits <i>[note 12]</i> | 436,205 | 456,117 |
| Telephone and facsimile | 7,437 | 6,614 |
| Travel | 806 | 2,272 |
| | 658,171 | 631,391 |
| Excess of revenues over (under) expenses | 21,727 | (21,316) |

See accompanying notes to the financial statements

OUR SUPPORTERS

THE OPERATIONS OF THE RECYCLING COUNCIL OF BRITISH COLUMBIA ARE FUNDED BY A DIVERSE GROUP OF SUPPORTERS INCLUDING GOVERNMENT, INDUSTRY, GRANTING ORGANIZATIONS AND MEMBERS. THANKS TO EACH AND EVERY ONE OF THESE INDIVIDUALS AND ORGANIZATIONS FOR THEIR SUPPORT IN THE 2024/2025 FISCAL YEAR.

SUPPORTERS

| | |
|---|--|
| BC Ministry of Environment and Parks | Major Appliance Recycling Roundtable |
| Brewers Recycled Container Collection Council | Metro Vancouver |
| Call2Recycle | New West Gypsum Recycling |
| Canadian Battery Association | Outdoor Power Equipment Institute of Canada |
| Canadian Electrical Stewardship Association | Product Care Recycling |
| City of Surrey | Province of British Columbia, Community Gaming Grant |
| Electronic Products Recycling Association | Recycle BC |
| Encorp Pacific (Canada) | Recycling Alternative |
| Health Products Stewardship Association | Thermostat Recovery Program |
| Interchange Recycling | Tire Stewardship BC |
| | West Coast Reduction |
| | VanCity |

IN-KIND DONATIONS

| | |
|---|--------------------------------------|
| Urban Impact Recycling (recycling services) | Business in Vancouver (subscription) |
|---|--------------------------------------|

REGIONAL DISTRICT SUPPORTERS - INFORMATION SERVICES

| | | |
|--------------------|-------------------|-------------------|
| Cariboo | Fraser Valley | qathet |
| Central Kootenay | Metro Vancouver | Peace River |
| Central Okanagan | Kootenay-Boundary | Squamish Lillooet |
| Comox Valley | North Okanagan | Sunshine Coast |
| Cowichan Valley | Okanagan- | Thompson Nicola |
| Fraser-Fort George | Similkameen | |

ORGANIZATIONAL INFORMATION

BOARD OF DIRECTORS

EXECUTIVE OFFICERS

| | | |
|------------|---------------------|----------------------------|
| Chair | Laura Midan | Archway Community Services |
| Vice Chair | Louise Schwarz | Recycling Alternative |
| Treasurer | Karen Mason-Bennett | Individual |
| Secretary | Mairi Welman | Individual |
| Past Chair | Ken Ingram | West Coast Reduction |

DIRECTORS AT LARGE

| | |
|---------------------|--------------------------------------|
| Chris Campbell | Major Appliance Recycling Roundtable |
| Marcia Dick | City of Kamloops |
| Tera Grady | Cariboo Regional District |
| Arman Hosseinpour | Trash-It Junk Removal |
| Cassidy van der Ros | Nickel Bros |
| Sarah Willie | Comox Valley Regional District |

POLICY COMMITTEE

Marcia Dick, Louise Schwarz, Sarah Willie (chair)

AWARDS COMMITTEE

Marcia Dick, Laura Midan, Sarah Willie

FUND DEVELOPMENT COMMITTEE

Chris Campbell, Arman Hosseinpour, Karen Mason-Bennett

ORGANIZATIONAL INFORMATION

STAFF

Christoph Schultz

Colleen Matte

Aliyyah Abdullah

Jennifer Helman

Justin Leblanc

Eileen Xu

Sukhman Bajwa

Beatrice Li

Jessie Christophersen

Executive Director

Operations Manager, Information Services

Finance and Administration Manager

Program Coordinator

Environmental Advisor

Environmental Advisor

Environmental Advisor

Environmental Advisor

Environmental Advisor

