

Recycling Council of British Columbia

**Annual Report
2021-2022**



MISSION STATEMENT

RCBC FACILITATES THE EXCHANGE OF IDEAS AND KNOWLEDGE THAT
ENABLE EFFICIENT SOLUTIONS TO ELIMINATE WASTE.

OUR VISION: A WORLD WITHOUT WASTE

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MESSAGE FROM THE EXECUTIVE DIRECTOR

B.C. faced an unprecedented year in 2021, as people and systems weathered fires, heat, and floods against the backdrop of an ongoing pandemic. As we navigated these events, the team at RCBC learned to pivot and adapt. We found new ways to connect with our members, provide feedback and insight on key policy issues, and continued to provide critical information services to residents and businesses across the province from Prince George to Victoria, Haida Gwaii to Cranbrook.

In 2021, due to the uncertainty involved in organizing events, we moved the RCBC Circular Economy Conference online and, while it was a different sort of event, it was by all measures a successful one. The two-day virtual conference brought together government, business, and non-profit sectors to explore waste reduction initiatives, the circular economy, and the new 3R's on everyone's minds these days; refocus, restart and renew. Our sessions generated fascinating information and member conversations on a variety of topics, including compostable plastics, COVID innovations in waste reduction, reuse amidst contagion fear, and northern innovations in waste reduction.

The regulation of plastics packaging became a major focus at all levels of government starting in mid-2021. Late in 2020 RCBC committed to the Canada Plastics Pact (CPP) to end plastic waste and pollution, along with more than 40 leading businesses, NGOs and governments. The group's immediate focus was on setting ambitious targets to reduce and eliminate unnecessary plastic packaging, charting a path toward attaining a circular economy by 2025.

In partnering with the CPP, RCBC is also joining the leadership of a worldwide network of more than 1,000 organizations in the Plastics Pact Network and New Plastics Economy, a 2016 initiative of the Ellen MacArthur Foundation, the world's leading circular economy organization. With Canada's formation of the CPP, it joins nine other countries working toward common targets while sharing and learning best practices. You can read more about it here <https://roadmap.plasticspact.ca/>

In 2021 as we approached RCBC's 50th anniversary we received funding to undertake a new kind of strategic planning exercise specifically designed for non-profit organizations called an Impact and Strategic Clarity Process. With the support of Innoweave, a program of the McConnell Foundation, this multi-phase process is helping us to clarify the impact we want to achieve by leveraging data and evidence. We look forward to sharing more about this exciting process to define our impact and our actions plan with stakeholders and members in the fall. In tandem with the I&SC process RCBC has undertaken a complete technology revamp of our Information Services, which will be completed in late 2022.

None of us will ever forget the devastating floods of November of 2021, especially given how many communities are still dealing with the lasting impacts. The state of emergency caused by the heavy rains and subsequent flooding in the Fraser Valley caused significant disruption to recycling networks and infrastructure across B.C. During the emergency RCBC reached out to members to see how we could be of help. We were asked to serve as a real-time information hub for and provide the most up-to-date information regarding services and changes. The Information Services team were diligent in providing relevant updates across the

province on all our public channels, as well as ensuring the Recyclepedia database was up to date in real-time to reflect any short-term closures or changes in service.

I had the opportunity to meet more members during late 2021, as Covid restrictions relaxed, and I am grateful for the warm welcome I have received.

I look forward to working with you as we continue this great project we call circular economy. And my heartfelt thanks goes to our tireless Board and our amazing staff team for pulling out all the stops and working so hard this past year.



Lyndsay Poaps
Executive Director
Recycling Council of BC

MESSAGE FROM THE BOARD CHAIR

It's been another rewarding year of change and adaptation at RCBC. As the world emerges from this pandemic and new social and economic challenges take shape, RCBC is focused on maximizing the efficiency and impact of our services. To that end, we are in the midst of an in-depth Impact and Strategic Clarity evaluation process intended to effectively direct our future efforts towards our goal of a truly circular economy. As members and partners in this endeavor, some of you have been involved in this process and we thank you for your guidance.

As many of the services RCBC provides are technology based, we are also in the process of a major upgrade to our information systems which will provide a solid foundation as we leverage and expand our database services.

The strength of RCBC, of course, lies in our people. Our talented and dedicated staff are passionate about their work and our shared goals. On behalf of the Board of Directors I want thank them for their efforts.



Ken Ingram
Board Chair
Recycling Council of BC

AUDITORS REPORT

PREPARED BY: **Thompkins Wozny LLP**

INDEPENDENT AUDITOR'S REPORT

To the Members of
Recycling Council of British Columbia

Opinion

We have audited the financial statements of Recycling Council of BC (the Council), which comprise the statement of financial position as at March 31, 2022, and the statements of changes in net assets, operations and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Council as at March 31, 2022, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Council in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Council or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Council's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Council's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

As required by the British Columbia Societies Act, we report that, in our opinion, the accounting principles used in these financial statements, Canadian accounting standards for not-for-profit organizations, have been applied on a basis consistent with that of the preceding year.

Tompkins Wozny LLP

Vancouver, Canada
May 19, 2022

Chartered Professional Accountants

STATEMENT OF FINANCIAL POSITION

As at March 31

	2022 \$	2021 \$
ASSETS		
Current assets		
Cash - operating	221,534	112,826
- gaming	33,458	—
Short-term deposits [note 3]	350,000	250,000
Accounts receivable [note 4]	54,659	264,936
Prepaid expenses	17,464	5,622
Total current assets	677,115	633,384
Prepaid deposits	3,881	3,881
Capital assets [note 6]	8,055	16,881
	689,051	654,146
LIABILITIES AND NET ASSETS		
Current liabilities		
Accounts payable and accruals [note 7]	190,365	170,795
Deferred gaming revenue	33,458	—
Deferred revenue - memberships	28,136	31,579
- other	260,558	270,274
Total current liabilities	512,517	472,648
Deferred contributions related to capital assets [note 8]	6,581	—
Total liabilities	519,098	472,648
Net assets		
Invested in capital assets	1,474	16,881
Internally restricted [note 9]	30,000	—
Unrestricted	138,479	164,617
Total net assets	169,953	181,498
	689,051	654,146

Commitments [note 11]

COVID-19 [note 13]

See accompanying notes to the financial statements

On behalf of the Board:

"Ken Ingram"

Director

"Laura Midan"

Director



Tompkins Wozny
Chartered Professional Accountants

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STATEMENT OF OPERATIONS

Year ended March 31

	2022 \$	2021 \$
REVENUES		
British Columbia Ministry of Environment	100,000	100,000
Conference	15,788	—
Donations and interest	3,693	52,129
Gaming	30,962	30,000
Government assistance - wage subsidies <i>[note 13]</i>	—	9,710
Memberships	34,912	38,450
Project revenue	5,200	7,843
Service agreements - Industry	258,220	258,670
- Government	73,000	69,000
Sponsorship - Industry	36,000	500
- Government	36,024	42,761
	593,799	609,063
EXPENSES		
Advertising and promotion	2,042	1,084
Amortization of capital assets	15,407	27,430
Bank charges and credit card merchant fees	5,376	6,387
Computer - supplies, maintenance and support	18,130	20,517
Conference and workshops	1,214	—
Contracting and consulting	20,791	—
Equipment leases and rentals	12,463	3,601
Insurance	3,194	2,817
Internet - web services	21,325	16,292
Office, supplies and other	1,673	1,348
Postage and courier	285	297
Printing and publishing	—	854
Professional fees	5,745	5,591
Rent and utilities	80,752	77,555
Salaries and benefits <i>[note 12]</i>	411,742	437,284
Telephone and facsimile	4,410	6,624
Travel	795	140
	605,344	607,821
Excess of revenues over (under) expenses	(11,545)	1,242

See accompanying notes to the financial statements



Tompkins Wozny
Chartered Professional Accountants

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OUR PARTNERS AND SUPPORTERS

THE OPERATIONS OF THE RECYCLING COUNCIL OF BRITISH COLUMBIA ARE FUNDED BY A DIVERSE GROUP OF SUPPORTERS INCLUDING GOVERNMENT, INDUSTRY, GRANTING ORGANIZATIONS AND MEMBERS. THANKS TO EACH AND EVERY ONE OF THESE INDIVIDUALS AND ORGANIZATIONS FOR THEIR SUPPORT IN THE 2021/2022 FISCAL YEAR.

PARTNERS

BC Ministry of Environment
BC Used Oil Management Association
Call2Recycle
City of Surrey
Encorp Pacific (Canada)
Metro Vancouver
Major Appliances Recycling Roundtable
OPEIC

Product Care Recycling
Province of British Columbia, Community Gaming Grant
Recycle BC
Stewardship Agencies of BC
Tire Stewardship BC
Vitacore Industries
West Coast Reduction

IN-KIND DONATIONS

Urban Impact Recycling (recycling services)

Business In Vancouver (subscription)

REGIONAL DISTRICT SUPPORTERS

RCBC Hotline/Recyclepedia

Cariboo

Central Kootenay

Central Okanagan

Cowichan Valley

Fraser-Fort George

Fraser Valley

Metro Vancouver

Kootenay-Boundary

North Okanagan

Okanagan-Similkameen

Peace River

Squamish Lillooet

Sunshine Coast

Thompson Nicola

ORGANIZATIONAL INFORMATION

THANK YOU TO THE 2021-2022 RCBC BOARD OF DIRECTORS AND STAFF

2021/2022 BOARD OF DIRECTORS

EXECUTIVE OFFICERS

CHAIR	KEN INGRAM	WEST COAST REDUCTION
VICE CHAIR	KAREN MASSICOTTE	PACIFIC NATIONAL EXHIBITION
TREASURER	LAURA MIDAN	ARCHWAY COMMUNITY SERVICES
SECRETARY	MAIRI WELMAN	INDIVIDUAL

DIRECTORS AT LARGE

JAMIE BENTON	FRASER VALLEY REGIONAL DISTRICT
DAVID CRAWFORD	PACIFIC NATIONAL EXHIBITION
MARCIA DICK	CITY OF KAMLOOPS
DAVID LAWES	BC USED OIL MANAGEMENT ASSOCIATION
KAREN MASON-BENNETT	NEAT
BERT MONESMITH	INDIVIDUAL
ED WALSH	RETURN-IT
SARAH WILLIE	COMOX VALLEY REGIONAL DISTRICT

POLICY COMMITTEE

CHAIR – SARAH WILLIE

Jamie Benton, Mairi Welman, Karen Mason-Bennett.

FUNDING COMMITTEE

CHAIR – DAVID LAWES

David Crawford, Karen Massicotte, Ed Walsh.

COMMUNICATIONS COMMITTEE

CHAIR - MAIRI WELMAN

Laura Midan, Karen Mason-Bennett.

NOMINATIONS COMMITTEE

CHAIR – LAURA MIDAN

Karen Mason-Bennett, Bert Monesmith

AGM & AWARDS COMMITTEE

CHAIR – LYNDSEY POAPS

Marcia Dick, Karen Mason-Bennett, Laura Midan

RCBC STAFF

AS OF JUNE 3, 2022

LYNDSAY POAPS	EXECUTIVE DIRECTOR
ANNA ROCHELLE	DIRECTOR OF FINANCE
ERIC HARGRAVE	OPERATIONS MANAGER – INFORMATION SERVICES
JESSIE CHRISTOPHERSEN	INFORMATION & MEMBER SERVICES COORDINATOR
ISAAC YUEN	ENVIRONMENTAL ADVISOR & SPECIAL PROJECTS COORDINATOR
JENNIFER HELMAN	TECHNICAL AND SPECIAL PROJECTS COORINATOR
JUSTIN LEBLANC	ENVIRONMENTAL ADVISOR
EILEEN XU	ENVIRONMENTAL ADVISOR
SUKHMAN BAJWA	ENVIRONMENTAL ADVISOR
BEATRICE LI	ENVIRONMENTAL ADVISOR