

Recycling Council of B.C. – Policy Development Process

**START**

**Policy Ideas From:**  
 Policy Committee  
 Board of Directors  
 RCBC Staff  
 RCBC Members

**Step 1** - Issue is brought forward to the Board that requires a policy position

**Step 2** – A policy position recommendation is requested by the Board from the PC through the Policy chair

**Step 3** – Issue that requires a policy position recommendation is put forward on the PC agenda

**Step 6** – WG and PRC draft policy for consideration of the PC

**Step 5** – WG meets (including the PRC) and conducts research

**Step 4** – PC forms or reactivates a WG, providing a clear focus and mandate

**Is the scope and quantity of work achievable for the PRC to work independently?**

**Step 4a** – PRC conducts research and drafts a policy for consideration by the PC

**Step 8** – Draft policy presented to the PC by the PRC and discussed

**Step 9** – PC recommends a policy position to the Board

**Does the Board accept (after possible edits) or reject the policy recommendation?**

**Step 10a** -Return to Step 1

**Step 12** – Staff implements policy and reports back to the PC and Board on progress

**Step 11** – Staff communicates to the WG the PC/Board decision

**Step 10** – If appropriate, the Board decides to deactivate the WG through the Policy Chair

**Legend:**  
 PC: Policy Committee  
 WG: Working Group  
 PRC: Policy and Research Coordinator

**FINISH**

